

**Northeast Decorating**  
**NDES**  
**& Exhibit Services, Inc.**

Re: **Central New York Dental Conference (CNYDC)**  
**Oncenter Complex - Syracuse, NY**  
**September 12 & 13, 2024**

Dear Exhibitor:

On behalf of the above-mentioned Conference, Northeast Decorating welcomes you as an exhibitor.

Please note that arrangements have been made with Northeast Decorating to provide your exhibit space with the following equipment.

**Booth Space Size: 10' wide x 10' deep to include:**

- 8' High Backdrop Draping - **Black**
- 3' High Side Rail Draping - **Black**
- 1 - 7" x 40" Exhibitor ID (**One Line**) Sign
- 1 - 8' x 24" Table (**Topped-Black / Skirted - Black**)
- 2 - Chairs
- 1 - Wastebasket
- 1 - 110 volt / 15 amp Outlet (**provided by venue**)

**IMPORTANT NOTICE:** Exhibitor Load-In & Set-Up is allowed only during this time:  
Thursday - September 12<sup>th</sup> Time: Noon to 4:00PM

**PLEASE NOTE:** Wireless Internet (WiFi) is available on site, at no additional cost to you.

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If you require any **extra equipment** or services **not listed in the booth package above**, please fill out and return the enclosed order form(s) to: **Northeast Decorating**

**3360 Milton Avenue      OR      FAX to: (315) 471-0237**  
**Syracuse NY 13219      (machine in secure office area)**

If you have any questions or concerns, please feel free to contact me directly at 315-471-9989.

Sincerely,

*Susan Brewer*

Susan Brewer  
NORTHEAST DECORATING  
Email: [suzi@nede.net](mailto:suzi@nede.net)  
Enclosures